

Cullowhee Community Planning Council

Minutes

July 7, 2025

6:00 p.m.

Department on Aging, Heritage Room

Sylva, NC

Members	Present	Absent	Members	Present	Absent	Members	Present	Absent
David Claxton	X		Karen Kandl	X		Vacant		
Mike Byers		X	Rebecca Manring	X		Vacant		
Chris Stuckey	X		Damon Sink	X				

Staff Present

Michael Poston, Planning Director
Ashley Clapsaddle, Planner I
Allison Kelley, Processing Assistant IV

Call to Order

Chairman David Claxton called the meeting to order at 6:01 p.m. and a quorum was present.

Approval of Agenda

Chris Stuckey made a motion to approve the agenda as written and it passed unanimously.

Approval of Minutes

Rebecca Manring made a motion to approve the minutes from May 5, 2025. Damon Sink seconded the motion, and it passed unanimously.

Public Comment

There were no public comments.

New Business

a) Rogers Property Discussion

Mr. Poston gave an update to the Council regarding the Rogers property located off Monteith Gap Road. He presented an email from December 2015 sent from the previous planning director Gerald Green. The email included that the Rogers property would be removed from the district. There was a portion that was taken out of the district, but there was a small portion that was left in the district. The county manager Kevin King asked staff to begin to rectify that, and the first step in this process would be for the Council to call for a public hearing regarding the rezoning of the properties.

Mr. Sink made a motion to call for a public hearing on August 4th to consider the map amendment. Ms. Manring seconded the motion, and the motion passed unanimously.

b) Planning Updates

Mr. Poston provided an update to the Council regarding the Monteith Gap Road project. There are now signs that inform drivers to be cautious for bicyclists and pedestrians. In addition, the missing segment of sidewalk where the old Moss General Store burned down will be completed as

apart of this project. There was discussion regarding if there was a plan to put a crosswalk at the light on the university side of the bridge. Another update included that the DOT and Mainspring are currently in conversations about plantings which will likely be native plants within the roundabout, and there will likely be signage out there.


Mr. Poston provided an update that the 107 side path project was moving forward and that the DOT had an internal scoping meeting a few months ago that they were apart of. The next step will be to have a scoping meeting with the consultants, McAdams. Another update included that the pool was completed and they are currently having issues with a lack of lifeguards to keep open for longer hours. An update regarding Sazon was that they had everything they needed from this body and they would have to satisfy the requirements by building inspections. A final update was that Mr. Byers asked to discuss gas stations and service stations in our commercial areas along the Tuckasegee River at a future meeting.

Mr. Poston discussed the vacant seats on the Council and the new process for appointments adopted by the Board of Commissioners, which includes asking those interested in applying to be on a board to come before the Commissioners. Also, the Commissioners are working on consolidating board appointments to twice a year. Mr. Poston also discussed that they would need clarification within their by-laws if there was a possibility to exclude any unfilled seats from the quorum. Mr. Claxton asked if they could discuss membership and term limits at the next meeting.

Adjournment

With no further business, Karen Kandl made a motion to adjourn. Damon Sink seconded the motion and it carried unanimously, and the meeting adjourned at 6:44 p.m.

Respectfully Submitted,



Allison Kelley
Processing Assistant IV - Planning



David Claxton
Planning Council Chair