

# JACKSON COUNTY PLANNING BOARD

## MINUTES

<b>Date:</b> August 15, 2017								
<b>Time Begin:</b> 6:00 p.m.								
<b>Location:</b> Jackson County Department on Aging, Heritage Room								
<b>Special meeting: Joint kick-off with Cullowhee Planning Council and 441 Planning Council</b>								
Members	Present	Absent		Present	Absent		Present	Absent
Scott Baker	X		Keven Hawkins		X	Steven Johannessen		X
Kirk Stephens		X	Bonnie Claxton	X		Scott Ogle		X
Jeremy Hyatt	X		Ken Brown		X	Julie Painter	X	
Vickey Wade		X	Jim Mincey		X			

### Jackson County Unified Development Ordinance Joint Kick-Off

The creation of a Unified Development Ordinance (UDO) is a priority in the implementation process of Jackson County's Comprehensive Land Use Plan. The County recently contracted with Stewart Inc., an engineering and planning firm from Raleigh, to assist the County in creating a UDO. JM Teague Engineering, an engineering consultant from Waynesville, will be working with Stewart to complete the project.

Chad Sary from Stewart Inc. gave a presentation on the UDO background, process, work program, and objectives. The project is in the initiation phase, which begins with the kick-off workshops for the County's planning boards and councils. A UDO combines different ordinances into one easy-to-read reference document. Its purpose is to eliminate redundancies or conflicting language, consolidate development processes and help streamline them, update graphics and illustrations, and improve user-friendliness all around.

During the UDO initiation stage, Stewart will be reviewing existing ordinances and the recently adopted comp plan, holding staff and stakeholder interviews, getting to know the County, and utilizing public involvement through the boards and councils, Board of Commissioners, regular press releases, and project and website updates. Phase II of the project involves an assessment report, which is a diagnosis of existing codes. Phase III is the draft UDO, and Phase IV is the public review and adoption stage. This project is anticipated to take 14 months.

**Submitted by:**

**Approved by:**



Shelby LeQuire Cook,  
Administrative Assistant - Planning



Scott Baker, Chairman