

JACKSON COUNTY HISTORIC PRESERVATION COMMISSION

SPECIAL MEETING MINUTES ART COUNCIL SUBCOMMITTEE

Date: January 13, 2026								
Time Begin: 1:33 pm								
Time End: 2:36 pm								
Location: Jackson County Community Services Building, Conference Room								
Members	Present	Absent		Present	Absent		Present	Absent
Susan Leveille	X		Luther Jones		X	Brandon Core	X	

Staff Present:

Michael Poston, Planning Director

Ashley Clapsaddle, Planner I

Allison Kelley, Processing Assistant IV

The meeting began at 1:33 p.m. and two of the three subcommittee members were present. There was no public in attendance.

The Subcommittee provided the following feedback regarding the draft to the 2026 Historic Preservation Art Contest:

- Replace needle point and weaving with the word textiles as a considered other creative approach for the two-dimensional category.
- Remove allowing textiles in the three-dimensional category.
- Throughout the guideline document where the word “residents” is used replace with the word “participants”.
- On the entry form where the word “artists” is used replace with the word “participants”.
- Under the judging criteria where the word “artists” is used replace with the word “participants”.
- Adding another drop-off location for the Jackson County Library.
- Based on feedback from the Jackson County Art Council the subcommittee decided on the following:
 - Adding a bracket of the different age groups under the judging criteria.
 - Under the Terms and Condition section regarding ownership include a statement that the County retains ownership of all artwork submitted to the contest for the duration of the exhibit display and will be returned upon completion of the exhibit display.
 - Adding a statement on the entry form under the Description of the Artwork that it is word limited to the space provided.
- Under the Awards and Recognition section for the “Finalist” bullet point, delete the rest of the text after the word “exhibition”.
- Specify the age categories (K-5th, 6th-8th, 9th-12th, and adult).
- Under the Submissions and Guidelines section for the two-dimensional artwork adding a footnote that there is free 11 x 17 paper available at the County.
- Under the Judging Criteria list additional criteria to correspond with the judging rubric.

Staff provided an update that the Jackson County Library has confirmed to be a drop-off location for submissions to the Historic Art Contest. In addition, staff has reached out to the Green Energy Park for collaboration for the contest winner awards. The Green Energy Park did indicate that they could potentially partnership and would need further guidance from the Commission on what they are wanting the award to resemble, and what type of materials they were looking to use. General feedback from the Commission for the award was to consider to incorporate a historic building such as the courthouse or just the cupola of the courthouse on a medallion. Also, to include language on the award such as the Jackson County Historic Preservation Art Contest.

The subcommittee also reviewed the draft flyer for the Jackson County Historic Places Art Contest and provided additional feedback to staff regarding minor edits.

The meeting adjourned at 2:36 p.m.

Respectfully Submitted by:

Allison Kelley

Allison Kelley, Processing Assistant IV

Approved by:

Brandon Core

Brandon Core, Chair

VICE CHAIR