

## JACKSON COUNTY HISTORIC PRESERVATION COMMISSION

### SPECIAL MEETING MINUTES ART COUNCIL SUBCOMMITTEE

**Date:** December 2, 2025

**Time Begin:** 1:43 pm

**Time End:** 2:22 pm

**Location:** Jackson County Community Services Building, Conference Room

Members	Present	Absent		Present	Absent		Present	Absent
Susan Leveille	X		Luther Jones	X		Brandon Core	X	

**Staff Present:**

Michael Poston, Planning Director

Allison Kelley, Processing Assistant IV

The meeting began at 1:43 p.m. and all subcommittee members were present. There was no public in attendance.

The Art Council Subcommittee met to discuss the art contest for Historic Preservation Month. The subcommittee reviewed the minutes from the previous meeting. The following were discussion points made by the subcommittee:

- Historic Preservation Month Art Contest Guidelines and Entry form
  - Change "student name" to be more generic throughout the form
  - Add "if applicable" by Parent/Guardian Signature line
- The subcommittee agreed to keep the following based on discussions from the last meeting:
  - Three categories: two-dimensional artwork (include weaving and needle point), photography, and three-dimensional artwork (must be built or sculpted)
  - Two-dimensional artwork submission would be a size range of up to 11 x 17 inches
  - The art contest would be open to all residents
  - 3D printed works would not be permitted
- Include examples for two-dimensional artwork as follows: charcoal, oil, textiles, acrylic, etc.
- Three-dimensional artwork submission size would not exceed 11 x 17 x 12 inches
- Photography artwork submissions can be matted
- There would be a winner per age range: elementary, middle, high school, open along with finalists for each age range. Others that entered the art contest would get certificates.

Staff updated that they had reached out to the library and received feedback that they would work with the Commission on displaying different types of artwork in May. In addition, the library did mention if the three-dimensional art needed to be behind an encasement that may be an issue.

Staff updated that they would follow up with the library regarding using the library as another drop-off area for the art contest submissions. In addition, staff updated that they would follow up with the Green Energy Park.

The subcommittee directed staff to make amendments to the document based on their conversations and to reach out to the County Arts Council to review the guidelines.

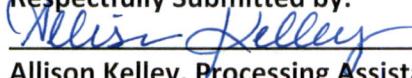
There was additional discussion regarding promoting the art contest and marketing on social media and involving the County Public Information Officer. In addition, they would reach out to the Jackson County Public Schools, WCU and SCC art departments, and the Mountain Heritage Museum to inform them of the contest.

The subcommittee discussed that they anticipated that the art contest would launch in February. Submissions would be due by April 15, 2026 and the display would be up during the month of May.

The subcommittee scheduled the next meeting for Tuesday, January 13, 2025 at 1:30 p.m.

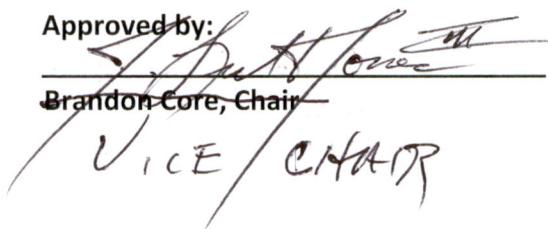
The meeting adjourned at 2:22 p.m.

Respectfully Submitted by:



Allison Kelley, Processing Assistant IV

Approved by:

  
Brandon Core, Chair  
Vice Chair