

# JACKSON COUNTY HISTORIC PRESERVATION COMMISSION

## MINUTES

<b>Date:</b> October 21, 2025								
<b>Time Begin:</b> 5:17 pm								
<b>Time End:</b> 5:47 pm								
<b>Location:</b> Jackson County Public Library, Conference Room								
<b>Members</b>	<b>Present</b>	<b>Absent</b>		<b>Present</b>	<b>Absent</b>		<b>Present</b>	<b>Absent</b>
Susan Leveille	X		Michael Moore	X		<i>Vacant</i>		
Bill Crawford	X		Luther Jones	X		<i>Vacant</i>		
Brandon Core	X		Pam Meister		X			
Travis Miletì	X		Beth Parris		X			

### **Staff Present:**

Michael Poston, Planning Director  
Allison Kelley, Processing Assistant IV

### **Call to Order and Quorum Check**

Chairman Brandon Core called the meeting to order at 5:17 p.m. and a quorum was present.

### **Approval of the Agenda**

Travis Miletì made a motion to approve the agenda as written. Luther Jones seconded the motion, and it passed unanimously.

### **Approval of the Minutes**

Ms. Leveille asked staff to review the spelling of "Steoka Fields". Michael Moore made a motion to approve the minutes from September 16, 2025 as written. Luther Jones second the motion, and it passed unanimously.

### **Public Comment (3 minutes per speaker)**

There were no public comments and it was noted that there was no public in attendance.

### **Old Business**

#### **a) Mountain Heritage Day Update**

Staff provided an update that they met the staff archeologist Rachel Denton from the State Western office who gave her business card and offered her services for the Commission. There was also someone that showed interest in possibly applying for local designation of their barn and staff provided their contact information. Other updates included that people enjoyed the drive through Jackson County road map and brought their own stories about those different areas. People still liked the brochures and the map that showed all the different historic sites throughout the County.

Another update was that staff had been discussing that they would likely create something new for Mountain Heritage Day and asked the Commission to begin brainstorming ideas for what they could have in their booth next year.

### **New Business**

a) **Establish Art Contest Committee**

Mr. Core informed the Commission he had discussed with Ms. Clapsaddle regarding taking a recess for the rest of the calendar year and to reconvene in January due to no new business. In addition, they also discussed establishing a subcommittee from within the Commission that would focus on the art contest over the next couple of months. There was interest from Ms. Leveille, Mr. Jones, and Mr. Core to be on the subcommittee.

The Commission had a brief discussion regarding the possibility of extending the art contest and having age categories along with a section for crafts. Mr. Core asked for staff to provide information regarding the purpose and function of the Commission before the subcommittee when they meet.

*Michael Moore made a motion to establish the art contest subcommittee. Travis Milieti seconded the motion, and the motion passed with a vote of six (6) in favor and zero (0) opposed.*

Mr. Moore informed the Commission regarding the establishment of the American 250 committee and that it would be Jackson County's 175<sup>th</sup>. The committee is brainstorming events at Bridge Park for next summer and he suggested to include this Commission and Genealogy.

**Adjournment:**

With no further business, Luther Jones made a motion to adjourn, and the meeting adjourned at 5:47 p.m.

**Respectfully Submitted by:**

  
Allison Kelley, Processing Assistant IV

**Approved by:**

  
Brandon Core, Chair

  
VICE CHAIR