

JACKSON COUNTY HISTORIC PRESERVATION COMMISSION

MINUTES

Date: September 16, 2025

Time Begin: 5:16 pm

Time End: 5:36 pm

Location: Jackson County Public Library, Conference Room

Members	Present	Absent		Present	Absent		Present	Absent
Susan Leveille	X		Michael Moore	X		<i>Vacant</i>		
Bill Crawford		X	Luther Jones	X		<i>Vacant</i>		
Brandon Core		X	Pam Meister	X				
Travis Milet	X		Beth Parris	X				

Staff Present:

Michael Poston, Planning Director

Ashley Clapsaddle, Planner I

Allison Kelley, Processing Assistant IV

Call to Order and Quorum Check

Vice Chair Luther Jones called the meeting to order at 5:16 p.m. and a quorum was present.

Approval of the Agenda

Pam Meister made a motion to approve the agenda as written. Michael Moore seconded the motion, and it passed unanimously.

Approval of the Minutes

Beth Parris made a motion to approve the minutes from August 19, 2025 as written. Travis Milet second the motion, and it passed unanimously.

Public Comment (3 minutes per speaker)

- Beth Parris made a public comment that the tribe purchased the William Holland Thomas House located in Thomas Valley in Stekoi Fields. The home is in Jackson County, and she believes that the home would be difficult to get commissioned due to the additions. However, she believes that the apple house above the home or Stekoi Fields may be an option. She hopes to have direction on what they are going to do with the house after her meeting next week with Kathi Littlejohn. In addition, she discussed a book written by one of Thomas's great grandchildren that had researched and found that he was never a chief.

Old Business

a) Mountain Heritage Day

Ms. Clapsaddle updated the Commission that they are waiting to receive the information on parking and parking passes, which should be sent out on Friday. Once the information has been received, staff will forward the email to the Commission. Ms. Clapsaddle went over the meeting packet materials which included the Commission's booth

number (33) and its location within the ANC booth area. Staff has signed up to drop off the tables the night before.

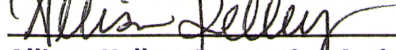
Staff presented the final draft with the previous discussed edits of the Local Landmark Program Frequently Asked Questions (FAQs) for the Commissions review. Ms. Meister asked for staff to correct the following typos; to make "out buildings" one word and to make "apart" two words.

Beth Parris made a motion to approve the FAQ document with the addition of the correction of the typos. Travis Mileti seconded the motion, and it passed unanimously with a vote of six in favor and zero opposed.

Adjournment:

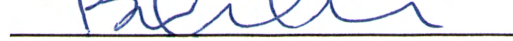
With no further business, Beth Parris made a motion to adjourn. Michael Moore seconded the motion and the meeting adjourned at 5:36 p.m.

Respectfully Submitted by:



Allison Kelley, Processing Assistant IV

Approved by:



Brandon Core, Chair