

JACKSON COUNTY HISTORIC PRESERVATION COMMISSION

MINUTES

Date: June 17, 2025

Time Begin: 5:22 pm

Time End: 6:04 pm

Location: Jackson County Public Library, Conference Room

Members	Present	Absent		Present	Absent		Present	Absent
Susan Leveille	X		Michael Moore	X		<i>Vacant</i>		
Bill Crawford	X		Luther Jones		X	<i>Vacant</i>		
Brandon Core	X		Pam Meister		X			
Travis Mileti	X		Beth Parris	X				

Staff Present:

Michael Poston, Planning Director

Allison Kelley, Administrative Assistant III

Call to Order and Quorum Check

Chairman Brandon Core called the meeting to order at 5:22 p.m. and a quorum was present.

Approval of the Agenda

Michael Moore made a motion to approve the agenda and add under new business item b) July Meeting Discussion. Travis Mileti seconded the motion, and it passed unanimously.

Approval of the Minutes

Beth Parris made a motion to approve the minutes from May 20, 2025 as written. Michael Moore second the motion, and it passed unanimously.

Public Comment (3 minutes per speaker)

There were no public comments.

Old Business

a) Historic Preservation Month Update

Staff provided the following update regarding the 2025 Historic Places Art Contest:

- There was a total of 7 entries and they are all currently displayed at the library.
- The entries will be displayed for 6 weeks that began May 23rd and will run to the first week of July.
- The gift cards for the winners will be arriving this week, and staff will contact the winners when those have been received.
- They have one swag bag that still needs to be picked up.
- The Commission Linktree has been updated with the link to the winners and finalists Facebook post.

The winners for the 2025 Historic Places Art Contest are as follows:

- 9-12th Grade – Rylee Frizzell
- 6-8th Grade – Lucia Core
- K-5th Grade – Elizabeth Ferguson

The finalists for the 2025 Historic Places Art Contest are as follows:

- 6-8th Grade – Eric Fry
- 6-8th Grade – Charlie Woods
- K-5th Grade – Maximilian Core
- K-5th Grade – Zoe Fry

Staff updated the Commission that they received feedback from the judges to reach out at the beginning of the year to the teachers to allow more time for the teachers and students. Additional feedback received was to reach out to the Catamount school. Staff also presented the rubric used for judging the art entries that were anonymous and turned into staff to add up the score. Staff suggested that the Commission begin to start thinking about what they want to do next year for Historic Preservation Month.

New Business

a) Local Landmark Program Discussion

Staff updated the Commission that they had been in contact with Kristi Brantly the western regional consultant for the State Historic Preservation Office to discuss what materials to have for someone that is interested in applying for a local designation. Staff discussed the materials that would likely be included within the local designation packet for applicants. Once the state has reviewed those materials, they would bring those before the Commission. An additional staff update was that they are still working with the municipalities and the County Planning Board regarding the ordinance update.

Included within the Commission meeting packets were draft questions for frequently asked questions (FAQ's). Staff will come back before the Commission at the next meeting with a draft version of the FAQ.

b) July Meeting Discussion

The Commission discussed moving their regularly scheduled meeting date from July 15th to July 22nd. Staff will check on the availability of the venue for the new date and reach out to the Commission to determine if the new date would work for the majority of the Commission.

The Commission asked staff to start looking into the John Parris cabin to determine if there is significance to protect the structure.

Adjournment:

With no further business, Beth Parris made a motion to adjourn. Susan Leveille seconded the motion, and the meeting adjourned at 6:04 p.m.

Respectfully Submitted by:



Allison Kelley, Administrative Assistant

Approved by:



Brandon Core, Chair