

JACKSON COUNTY HISTORIC PRESERVATION COMMISSION

MINUTES

Date: August 15, 2023								
Time Begin: 5:27 pm								
Time End: 6:23 pm								
Location: Jackson County Public Library, Genealogy Study Room								
Members	Present	Absent		Present	Absent		Present	Absent
Susan Leveille	X		Jane Eastman	X		Beth Parris	X	
Bill Crawford		X	Luther Jones	X		Michael Moore		X
Brandon Core	X		Pam Meister	X				
Celeste Pratt		X	Carl Iobst		X			

Staff Present:

Anna Harkins, Planner I
Allison Kelley, Administrative Assistant III

Call to Order and Quorum Check

Chair Susan Leveille called the meeting to order at 5:27 p.m. and a quorum was present.

Approval of the Agenda

Jane Eastman made a motion to approve the agenda as written. Luther Jones seconded the motion, and it passed unanimously.

Approval of the Minutes

Pam Meister made a motion to approve the minutes from June 20, 2023. Brandon Core seconded the motion, and it passed unanimously.

Public Comment (3 minutes per speaker)

There were no public comments.

New Business

a) Mountain Heritage Day

Ms. Harkins stated Mountain Heritage Day is on Saturday, September 30th from 10:00 a.m. to 4:00 p.m. and they have received their booth confirmation for the festival. The next meeting staff will bring a volunteer sign-up sheet for the booth that is broken out into hour timeslots. Ms. Harkins stated this helps allow staff to have a break for lunch and the opportunity for the community to meet the Commission members. Ms. Harkins presented the draft copy of the Explore Jackson County History Guide brochure, which included a brief history of each of our National Register of Historic Places Landmarks, county map with a location point for each of the sites, and QR codes to other walking tours (Town of Dillsboro, Town of Webster, Town of Sylva). In addition, she also provided the draft poster sized county road map connecting the different sites with pictures and elements that represent Jackson County. Ms. Harkins stated that they would get some matchbox cars that they could have on the roadmap, and they would have the coloring pages of the same historic sites they had last year with a new addition for Balasm Mountain Inn. The Commission asked to add the railroad or train on the county roadmap as it is very significant to the County in terms of

development. In addition, they suggested if there is room to add a URL to the website along with the QR codes. Ms. Harkins stated she would get information of each of these sites to the Commission to read prior to the festival and have the information available at the booth.

Ms. Harkins informed the Commission the Historic Preservation Intern from Western Carolina University (WCU) would be starting this fall with the story map of WCU. In addition, she stated the intern would be attending the September meeting to meet the Commission and discuss this project.


b) Architectural Survey Book Discussion

Ms. Leveille stated she had been in contact with Dan Pezzoni who completed our most recent Jackson County Architectural Survey Update of Historic Resources from 1945-1975. She stated that Mr. Pezzoni had inquired if the Commission had any interest in pursuing creating a Jackson County Architectural Survey Book that could be available for sale. The Commission stated they would like to have more time to research, brainstorm ideas, visuals of his past books and the cost breakdown. The Commission will continue their efforts of going forward with the County design standards and taking those to the different municipalities. In addition, they also made a suggestion of potentially collaborating with historic societies and other groups with tea and coffee to have a Q&A questionnaire about the design standards.

Adjournment:

With no further business, Luther Jones made a motion to adjourn at 6:23 p.m. Brandon Core seconded the motion, and it passed unanimously.

Respectfully Submitted by:


Allison Kelley, Administrative Assistant

Approved by:


Susan Leveille, Chair