

# JACKSON COUNTY HISTORIC PRESERVATION COMMISSION

## MINUTES

<b>Date:</b> December 15, 2020								
<b>Time Begin:</b> 5:16 pm								
<b>Time End:</b> 5:40 pm								
<b>Location:</b> Jackson County Public Library, Community Room								
<b>Members</b>	<b>Present</b>	<b>Absent</b>		<b>Present</b>	<b>Absent</b>		<b>Present</b>	<b>Absent</b>
Daniel Peoples	X		Jane Eastman	X		Carl Iobst		X
Susan Leveille	X		Joe Rhinehart	X		Beth Parris		X
Connie Haire	X		Luther Jones	X				
Bill Crawford	X		Pam Meister	X				

### Others Present:

Caroline LaFrienier, Planner II  
Allison Kelley, Administrative Assistant  
Michael Poston, Planning Director

### Call to Order and Quorum Check

Chair Susan Leveille called the meeting to order at 5:16 p.m. and a quorum was not present.

### Approval of the Agenda

Connie Haire made a motion to approve the agenda as written. Bill Crawford seconded the motion, and it carried unanimously.

### Approval of the Minutes

Pam Meister made a motion to approve the minutes from September 15<sup>th</sup> and October 20<sup>th</sup>, November 17<sup>th</sup>. Bill Crawford seconded the motion, and the motion carried unanimously.

### Public Comment (3 minutes per speaker)

There were no public comments.

### New Business

#### **a) Architectural Survey of Historic Resources and Updates**

Ms. LaFrienier stated that Dan Pezzoni (surveyor) was in town last week and focused on surveying the Balsam Historic District to present for the North Carolina study list. Ms. LaFrienier stated she believed the district was surveyed in the 1990s, but it was not completed for the national register. She stated Mr. Pezzoni should be finished with his report in January and would present the document for review to the Commission.

Ms. LaFrienier presented photographs Mr. Pezzoni has taken in Jackson County for the survey. In addition, she informed the Commission she had accepted a new position at Southwestern Commission, and it would be her last meeting. Ms. LaFrienier stated that serving the Historic Preservation Commission has been one of her favorite parts of her current job in the Planning Department. In addition, serving this Commission made her realize she had a love for history and local history. Ms. LaFrienier thanked the Commission for learning with her, and everything they



have taught her while serving the Commission. In addition, she intends to be involved, and stay in touch with the work the Commission is doing.

Mr. Poston stated the Planning Department would miss Ms. LaFrienier on many different fronts as she has brought back this Commission, as before they would only meet when they had an application, which was approximately once every 1.5 years. Mr. Poston stated it is a big loss for the department but a good move for Ms. LaFrienier, and they are excited about her new journey and thank her for all the work she has done for the Planning Department. Mr. Poston informed the Commission they most likely would not have a meeting in January due to the staffing issue. He stated the department has advertised for the Planner position, and hopes to have it filled as soon as possible. He stated he would be the contact person for Mr. Pezzoni regarding the survey and would have a meeting when Mr. Pezzoni has completed his report.

Ms. Leveille stated the Commission would miss Ms. LaFrienier as they have learned a lot from her. She stated it has been wonderful to have the order and guidance she brings to the Commission and thanked for all the work she has done for the Commission.

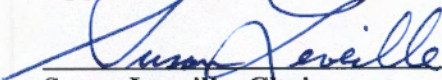
**Adjournment:**

With no further business, Jane Eastman made a motion to adjourn. Luther Jones seconded the motion, and the meeting adjourned at 5:40 p.m.

**Respectfully Submitted by:**

  
Allison Kelley, Administrative Assistant

**Approved by:**

  
Susan Leveille, Chair