

# JACKSON COUNTY HISTORIC PRESERVATION COMMISSION

## MINUTES

<b>Date:</b> November 17, 2020								
<b>Time Begin:</b> 5:30 pm								
<b>Time End:</b> 6:08 pm								
<b>Location:</b> Jackson County Public Library, Community Room								
Members	Present	Absent		Present	Absent		Present	Absent
Daniel Peoples		X	Jane Eastman	X		Carl Iobst		X
Susan Leveille	X		Joe Rhinehart	X		Beth Parris		X
Connie Haire	X		Luther Jones	X				
Bill Crawford		X	Pam Meister	X				

**Others Present:**

Caroline LaFrienier, Planner II  
 Allison Kelley, Administrative Assistant

**Call to Order and Quorum Check**

Chair Susan Leveille called the meeting to order at 5:30 p.m. and a quorum was not present.

**Approval of the Agenda**

The agenda was not approved as a quorum was not present.

**Approval of the Minutes**

The minutes from September 15<sup>th</sup> and October 20<sup>th</sup> were not approved as a quorum was not present.

**Public Comment (3 minutes per speaker)**

There were no public comments.

**New Business**

**a) Informal Discussion**

Ms. LaFrienier informed the Commission that the surveyor Dan Pezzoni for the Architectural Survey of Historic Resources has surveyed Cabin Flats Road in Balsam, and found a potential historic pre-1945 district. Mr. Pezzoni has requested from the Commission to have permission to survey this area. The Commission unanimously agreed to include and survey the potential historic pre-1945 district in Balsam.

The Commission watched a training session video from the NC Historic Preservation Office on how to apply the Secretary of the Interior's Standards. Ms. Haire inquired if the Commission would vote to incorporate the standards or if they would be automatically be included. Ms. LaFrienier stated the standards would be adopted after the Commission and the Board of Commissioners holds a public hearing. Ms. LaFrienier stated the NC Historic Preservation Office suggested they adopt these standards first to give the Commission standards they could apply for issuing Certificates of Appropriateness. In addition, as they begin to see districts that could be locally designated landmarks, the Commission can begin to develop design guideline standards for these districts.


**Adjournment:**

With no further business, the meeting adjourned at 6:08 p.m.

**Respectfully Submitted by:**

  
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Allison Kelley, Administrative Assistant

**Approved by:**

  
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Susan Leveille, Chair