

# JACKSON COUNTY HISTORIC PRESERVATION COMMISSION

## MINUTES

<b>Date:</b> September 16, 2021								
<b>Time Begin:</b> 5:25 pm								
<b>Time End:</b> 6:09 pm								
<b>Location:</b> Jackson County Public Library, Community Room								
Members	Present	Absent		Present	Absent		Present	Absent
Daniel Peoples		X	Jane Eastman		X	Carl Iobst		X
Susan Leveille	X		Joe Rhinehart		X	Beth Parris		X
Connie Haire	X		Luther Jones		X			
Bill Crawford	X		Pam Meister	X				

**Others Present:**

Anna Harkings, Planner I  
 Allison Kelley, Administrative Assistant III

**Call to Order and Quorum Check**

Chair Susan Leveille called the meeting to order at 5:25 p.m. and a quorum was not present.

**Approval of the Agenda**

The agenda was not approved as a quorum was not present.

**Approval of the Minutes**

The minutes from June 15th, July 20th, August 26th was not approved as a quorum was not present.

**Public Comment (3 minutes per speaker)**

There were no public comments.

**Informal Discussion**

Anna Harkins stated the Commission’s booth at Greening Up the Mountains Festival had a great turnout of interested community members. In addition, she stated they have not received any of the architectural survey forms back, but the community was very excited about conducting their own historic research on their own home. Ms. Harkins stated they had a lot of leftover coloring pages and architectural survey guides that they will contact the library, Town of Webster, Town of Sylva, Cashiers Historical Society about distributing.

Ms. Harkins updated the Commission that she is still making edits and updates to the Design Standards to fit Jackson County. Those edits include adding language regarding slope, grading and sign standards that anyone plans to put up a sign on a historic building must get approval and meet the standards. In addition, the certificate of appropriateness process is also being incorporated with the design standards. She stated staff is also going to divide the sections into minor work to be reviewed by staff and major work to be reviewed by staff and the Commission. Ms. Harkins stated at the beginning of the standards their will be a brief history of Jackson County and images/graphics would be added to the standards to show building types, brickwork, etc. In addition, stated she has been communicating with the

NC Historic Preservation Office that informed her the design standards need to be set and adopted prior to any additional designating.

Ms. Harkins stated Nancy Tut's Christmas Shop is under new ownership by Chris Ellsworth that he is planning to fix up, and is interested in the history of the house and potentially local designation. In addition, Mr. Ellsworth also owns the Jarrett House and is looking for pictures of the backside and side of the house to be able to restore to its original integrity. In addition, she did a site visit of the home that Commissioner Gayle Woody owns in Dillsboro. She stated it was built in the early 1900's by a local farmer, and it use to be in the 1970-1980s a home for wayward girls and WCU students would volunteer. Ms. Harkins stated Ms. Woody was interested in moving forward with a possible federal or local designation of her home.

Ms. Harkins stated she received an email from the High Hampton History Center in Cashiers that is now opened and they offered the Commission a tour of the historic buildings. Ms, Harkins stated they are looking at the second or third week in October during the day for a meeting, and staff would look at potential dates and times and follow up with the Commission to determine the date for the tour.

Ms. Meister stated the Mountain Heritage Center has brought in a couple of big old exhibits from museum on Main Street, The Journey Stories and The Way We Worked. They put a proposal on another museum on Main Street exhibit called Crossroads Change in Rural America would be coming in early 2023. This program gives the exhibit for free plus \$2,000 to do programming with community partners. Ms. Meister stated she thought the Commission could be a community partner in this exhibit when it comes to the Mountain Heritage Center.

The Board discussed the meeting date and time, they moved to call a special meeting on the third Thursday at 5:15 p.m. until a quorum could be established to make a formal motion to change the meeting date and time.

**Adjournment:**

With no further business, the meeting adjourned at 6:09 p.m.

Respectfully Submitted by:

  
Allison Kelley, Administrative Assistant

Approved by:

  
Susan Leveille, Chair