

JACKSON COUNTY HISTORIC PRESERVATION COMMISSION

MINUTES

Date: January 21, 2020								
Time Begin: 5:23 pm								
Time End: 6:06 pm								
Location: Jackson County Public Library, Conference Room								
Members	Present	Absent		Present	Absent		Present	Absent
Daniel Peoples		X	Jane Eastman	X		Carl Iobst	X	
Susan Leveille	X		Joe Rhinehart		X	Beth Parris		X
Connie Haire	X		Luther Jones	X				
Bill Crawford	X		Pam Meister		X			

Others Present:

Caroline LaFrienier, Planner II
 Allison Kelley, Administrative Assistant

Call to Order and Quorum Check

Chairman Susan Leveille called the meeting to order at 5:23 p.m. and a quorum was present.

Approval of the Agenda

Ms. LaFrienier requested to add letter c “Updates” under “New Business”. The agenda was unanimously approved with the addition of letter c.

Approval of the Minutes

Connie Haire made a motion to approve minutes from October 15th, 2019. Jane Eastman seconded the motion, and it carried unanimously. Jane Eastman made a motion to approve minutes from November 19th, 2019. Connie Haire seconded the motion, and it carried unanimously. Luther Jones made a motion to approve minutes from December 17th, 2019. Carl Iobst seconded the motion, and it carried unanimously.

Public Comment (3 minutes per speaker)

There were no public comments.

New Business

a) Greening Up The Mountains Discussion

Ms. LaFrienier stated the Commissioners last discussion was to have a “Then & Now” display in the booth of what you could purchase in Downtown Sylva. She asked the Commissioners to brainstorm an interactive activity, as that is required for non-profits at the festival. The Commission discussed keeping a scavenger hunt. Jane Eastman suggested a guessing game of the price of items “Then vs. Now” within the booth. Ms. LaFrienier stated they could have a map with the buildings in Downtown Sylva, along with a list of businesses and have the community guess where they could purchase historic items displayed on the table. The Commission discussed potential historic items to be displayed (flat iron, milk jug, military can opener, etc.). In addition, the Commission suggested having old timey candy such as Jawbreakers, Double Bubble gum, Necco Wafers, Life Savers, and Peppermints in

the booth. The Commissioners suggested to have jar full of candy to guess how many pieces to win a prize.

Ms. LaFrienier stated she would begin gathering materials for Then & Now pictures, pictures of historic features for the scavenger hunt, guessing game with gadgets, and coloring page.

b) Architectural Survey of Historic Resources Discussion

Ms. LaFrienier informed the Commission staff sent out a request for proposal (RFP) and have received two proposals so far, and would receive more RFP's this week as Friday is the deadline. In February, staff would conduct interviews with the consultants to make sure they are a right fit for the county survey. She asked the Commission to continue to think and look for structures from 1945-1975 and pass those along to staff.

c) Updates

Ms. LaFrienier stated she spoke to county attorney, Heather Baker regarding remote participation for the Commission, which allows members to call into meetings. She stated the state legislator states if it is not specifically allowed does not mean that it is unallowed. The School of Government has said remote participation is allowed as long as it is not needed to make a quorum. Ms. LaFrienier stated the Commissioners can amend their bylaws but it will not serve the purpose of determining a quorum.

In addition, the legislation establishing Certified Local Governments does not specify that a quorum has to be at each meeting throughout the year to be eligible for certification. She has a phone conference next week with the attorney at the NC State Historic Preservation Office. During the meeting she is going to ask if the Commission has enough meeting minutes, and other proof of work they have been meeting consecutively with the occasional no quorum.

Adjournment:

With no further business, Chairman Susan Leveille adjourned the meeting at 6:06 p.m.

Respectfully Submitted by:


Allison Kelley, Administrative Assistant

Approved by:


Susan Leveille, Chair