

# JACKSON COUNTY HISTORIC PRESERVATION COMMISSION

## MINUTES

<b>Date:</b> May 16, 2017								
<b>Time Begin:</b> 5:30 pm								
<b>Time End:</b> 6:22 pm								
<b>Location:</b> Jackson County Public Library – Community Room								
Members	Present	Absent		Present	Absent		Present	Absent
Maudie Phillips		X	Jane Eastman		X	Carl Iobst	X	
Susan Leveille	X		Joe Rhinehart	X		Beth Parris	X	
Connie Haire	X		Luther Jones	X				
Bill Crawford		X	Pam Meister	X				

**Others Present:**

Caroline Edmonds, Planner 1  
 Shelby Cook, Administrative Assistant  
 Heather Baker, County Attorney

**Call to Order and Quorum Check**

Susan Leveille called the meeting to order at 5:41 p.m. A quorum was present.

**Public Comment**

There were no public comments.

**Approval of the Agenda**

*Pam Meister made a motion to approve the agenda with no changes or additions. Connie Haire seconded the motion and it carried unanimously.*

**Approval of the Minutes**

*Beth Parris made a motion to approve the April 18, 2017 minutes with no changes or additions. Connie Haire seconded the motion and it carried unanimously.*

**Old Business:**

**By-Laws and General Rules of Procedure**

At the April 18<sup>th</sup> meeting, the Commission discussed a By-Laws and General Rules of Procedure draft. Members made comments and changes that were incorporated into the second draft. The updated draft was presented to the Commission and included amendments to Article II, Article III, and Article V. Members made the following changes to Article III:

- (Membership) – *County* Commissioner should be specified. “Planned area” was added in addition to municipalities, so Cashiers, Cullowhee, and 441 won’t be left out.

*Carl Iobst made a motion to adopt the By-Laws and General Rules of Procedure with all of the amendments made. Luther Jones seconded the motion and it carried unanimously.*

**New Business:**

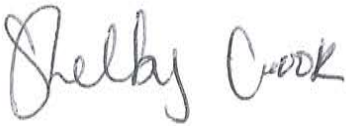
**Church of the Good Shepherd**

Caroline Edmonds presented information and research she found on the Church of the Good Shepherd in Cashiers. She has received one picture from the current church assistant, but also plans to go take more photos on Monday. The Facebook post covering the church will likely be made toward the end of the month.

**Adjournment**

With no further business to discuss, the meeting was adjourned at 6:22 p.m.

**Submitted by:**



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**Shelby Cook, Administrative Assistant  
Planning Department**

**Approved by:**



**Susan Morgan Leveille, Chair**