

# JACKSON COUNTY HISTORIC PRESERVATION COMMISSION

## MINUTES

<b>Date:</b> December 17, 2019								
<b>Time Begin:</b> 5:24 pm								
<b>Time End:</b> 5:55 pm								
<b>Location:</b> Jackson County Public Library, Genealogy Study Room								
Members	Present	Absent		Present	Absent		Present	Absent
Daniel Peoples	X		Jane Eastman		X	Carl Iobst		X
Susan Leveille	X		Joe Rhinehart	X		Beth Parris		X
Connie Haire	X		Luther Jones		X			
Bill Crawford		X	Pam Meister	X				

**Others Present:**

Caroline LaFrienier, Planner II  
 Allison Kelley, Administrative Assistant

**Call to Order and Quorum Check**

Chairman Susan Leveille called the meeting to order at 5:24 p.m. and a quorum was not present.

**Approval of the Agenda**

The agenda was not approved as a quorum was not present.

**Approval of the Minutes**

The minutes from October 15<sup>th</sup> and November 19<sup>th</sup> was not approved as a quorum was not present.

**Public Comment (3 minutes per speaker)**

There were no public comments.

**New Business**

**a) Architectural Survey of Historic Resources Recap Discussion**

Caroline LaFrienier provided a handout of the homework assignment from the previous Commission meeting. She asked the Commissioners to start looking for structures in Jackson County that are within the time-period (1945-1975) to begin documenting for the consultant. Ms. LaFrienier stated she has begun compiling a list with ranch style houses within the county where development typically first occurred on frequently traveled roads. The Request for Proposal (RFP) is ready to send out after it has been reviewed by the county's legal department, and would receive proposals until the end of January. She asked the Commissioners to contribute the following: 3 separate dwellings (or a mid-century neighborhood), 1 church, 1 commercial structure (store, motel, strip mall, etc.), and 1 other (school, community building, industrial related property, cemetery, etc.).

Ms. LaFrienier inquired when Buchanan Loop began to be developed. Mr. Rhinehart stated there were several homes that were before 1975 on Buchanan Loop that may be significant. The Commissioners discussed there was a college (Sylva Collegiate Institute) on College Hill that the Tuckasegee Baptist Association could inform if the structure still existed.

The Commissioners discussed the following structures for staff to review to be considered to survey as follows:

- Dillsboro Tunnel
- Webster Post Office
- Yellow Victorian Home beside the Webster Post Office
- Structures off of University Heights Road
- Grudger Hill Road Subdivision
- Jackson County Paper Mill structure
- Structures in the Sylvan Heights area
- City Lights Café building
- Structures near Balsam Mountain Inn off of Dark Ridge Road
- Shed's Hunting Supply structure
- Speedwell Acres Subdivision and structures on Speedwell Road
- Victorian Home behind B.H. Graining office in Sylva
- Marion Forest neighborhood
- Structures off of Monteith Branch Road and Kitchen Branch Road
- Structures on Paw Paw Cove, North River Road and South River Road
- Liberty Baptist Church
- Ward's Cabins off of Mockingbird Lane
- The Cut N Sew structure off of Scotts Creek Road

**b) HPC Interview Project**

Ms. LaFrienier stated June Smith has the release form for the interviews and spare Planning Department's recorder to record the interviews. Ms. Smith may reach out to the Commission for contact information for the interviewees. Ms. Smith plans to begin interviews after the holiday season.

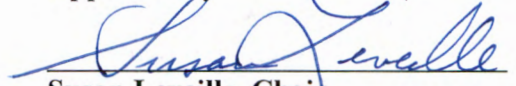
**Adjournment:**

With no further business, Chairman Susan Leveille adjourned the meeting at 5:55 p.m.

**Respectfully Submitted by:**

  
Allison Kelley, Administrative Assistant

**Approved by:**

  
Susan Leveille, Chair