

JACKSON COUNTY HISTORIC PRESERVATION COMMISSION

MINUTES

Date: February 19, 2019								
Time Begin: 5:05 pm								
Time End: 5:45 pm								
Location: Conference Room at Jackson County Public Library								
Members	Present	Absent		Present	Absent		Present	Absent
Daniel Peoples	X		Jane Eastman	X		Carl Iobst	X	
Susan Leveille	X		Joe Rhinehart		X	Beth Parris		X
Connie Haire	X		Luther Jones		X			
Bill Crawford	X		Pam Meister	X				

Others Present:

Caroline Edmonds LaFrienier, Planner I
 Allison Kelley, Administrative Assistant

Call to Order and Quorum Check

Chairman Susan Leveille called the meeting to order at 5:05 p.m. and a quorum was present.

Public Comment

There were no public comments.

Approval of the Agenda

Connie Haire made a motion to approve the Agenda. Daniel Peoples seconded the motion and it passed unanimously.

Approval of Minutes

Carl Iobst made a motion to approve the December 18th, 2018 and January 22nd, 2019 meeting minutes. Daniel Peoples seconded the motion, and it passed unanimously.

Old Business

Bill Crawford stated he was not in attendance at the work session meeting on January 22nd, 2019. He informed the Commissioners the Genealogy Department has a book with a list of cemeteries in Jackson County from 1998. In addition, he added the Genealogy Department has a list of churches in Jackson County up to a certain year. Chairman Leveille stated Suzanne McDowell wrote a book of the churches in the county and the older churches would be listed in the book.

Pam Meister stated she met with Reverend Gerald Morris whom is the director of Tuckasegee Baptist Association. She stated the association would have a booth on Mountain Heritage Day. In addition, the association has 32 churches and Mr. Morris has documentation of those churches. She stated they discussed setting up an intern project to help the association come up with a display. She said their association sponsored a school from 1889 to 1930s (Sylva Collegiate Institute).

New Business

a) Greening Up the Mountains

Caroline LaFrienier stated the County Manager intern created examples for the Commission by using Google Earth for the scavenger hunt. She stated the Commissioners could zoom in on an

architectural feature such as the bulbs at the Police Station or the "PL&S" at the top of the building of Harry Alter Books. Those participating would fill out where the architectural feature is located and bring back the completed scavenger hunt to receive a prize.

Ms. LaFrienier asked the Commissioners for suggestions of buildings for the scavenger hunt. In addition, she stated she could pick the buildings and bring a list at the next meeting for the Commission to approve. Chairman Leveille suggested to include the steps beside Coward, Hicks & Siler Law office.

Ms. LaFrienier informed the Commissioners the Planning Department has funds within the budget to purchase the prizes. The Commissioners briefly discussed prizes for the scavenger hunt, and determined to have prizes for adults and children. Ms. LaFrienier suggested for the children, they could give stickers of the Court House. In addition, she found blank puzzle pieces on Oriental Trading Company, and suggested to trace an outline of the Court House to allow an activity for children to color in the booth. For adult prizes, she suggested chocolates from Baxley's. Connie Haire suggested a tote bag with the HPC logo, and Daniel Peoples suggested an adult sized puzzle with a picture of the Court House.

Jane Eastman stated at each location of the scavenger hunt those participating could stamp their brochure to prove they went to the correct location.

Ms. LaFrienier stated within the booth brochures of the walking tour of both Sylva and Dillsboro will be provided. In addition, she suggested to display photos of a visual timeline of downtown within the booth.

Ms. LaFrienier informed the Commission she would submit the application to secure the spot for the Greening Up the Mountains festival. In addition, she would look into the budget and present a number at the next meeting, and a rough draft of the scavenger hunt. Ms. LaFrienier stated at the next meeting the Commission would review pictures from the Historic Preservation Commission webpage, select the photos for the booth, and include a few facts about the photo. In addition, she stated she would bring a sign-up sheet for the Commission to volunteer in a time slot in the booth.

Informal Discussion

Caroline informed the Commissioners she spoke to an oral historian, June Smith whom will attend the next HPC meeting. Ms. Smith is interested in helping the Commission with the HPC Interview Project.

Mr. Peoples inquired if the Commission could have written in by-laws to move to allow electric devices (phone, skype, etc.) to be used in case of an emergency for a quorum to be present. Ms. LaFrienier stated she would have to speak with the county attorney regarding his request.

Adjournment:

With no further business, Carl Iobst made a motion to adjourn. Bill Crawford seconded the motion, and the meeting adjourned at 5:45 p.m.

Respectfully Submitted by:


Administrative Assistant

Approved by:


Susan Leveille, Chair