

# Cullowhee Planning Council

## Minutes

May 7th, 2018

6:00 p.m.

Conference Room 101A, WCU Cordelia Camp Building

Members	Present	Absent	Members	Present	Absent	Members	Present	Absent
Rick Bennett	X		Myrtle Schrader	X		Mike Byers	X	
Scott Baker	X		Joel Setzer	X (By phone)		Jim Lewis	X	
Jack Debnam	X		Mike Wade		X			

### Staff Present

Cleis Bonham, Administrative Assistant  
Michael Poston, Planning Director  
John Jeleniewski, Senior Planner  
Heather Baker, County Attorney

### Others Present

### Call to Order

Chairman Scott Baker called the meeting to order at 6:00 p.m. and a quorum was present. Joel Setzer was present by phone for the entire meeting.

### Additions to Agenda

Mike Poston expressed a need for a closed session, and the board agreed to allow for the addition of a closed session. All approved the motion and it passed unanimously.

### Approval of Minutes

Jack Debnam made a motion to approve the minutes and Jim Lewis seconded the motion and it carried unanimously.

### Public Comment- Sign-up sheet- 3 minutes per speaker

There were no public comments

### New Business

#### a.) Planning Updates

Mike Poston addressed the board. Mike Wade has tendered his resignation to the board due to family health reasons. The appointment of a new person will hopefully happen in our next meeting and this new person would only be appointed for the remainder of Mike's term. The qualifications to be on the council are that you have to live in the district, own property in the district, or have a business in the district.

He also updated them that they are currently working on Articles III, IV, and V of the UDO. Articles I and II are complete. Article III is the procedures section, which is the most important part. All the procedures that we use will be in this article.

Steve Williams from NCDOT will be at either the July or August meeting.

Michael Poston has requested funding in the 2018/2019 budget to create a Cullowhee Small Area Plan to guide future growth and development.

**b.) June and July Meeting Schedule**

Mike Poston explained that we may not have a June 4<sup>th</sup> meeting. If there is a need for a June meeting, he will likely request that the meeting be moved to the following Monday, which is June 11<sup>th</sup> due to a 3 day long public Charrette in Cashiers during that first week in June. Also, the meeting at the beginning of July, which is on the 2<sup>nd</sup>, may need to be moved to the 9<sup>th</sup> due to the planning department being short staffed during that first week of July. So, June 11<sup>th</sup> and July 9<sup>th</sup> are the new alternative dates for meetings.

**c.) Closed Session**

Jack Debnam made a motion to go into closed session. Myrtle Schrader Seconded it and it passed unanimously.

**Remaining concerns:**

After Closed Session, Myrtle Schrader presented a question regarding how difficult it would be to incorporate Cullowhee. Mike Poston stated it is not an easy process. Myrtle feels that they are just a post office box and that incorporation would give them more power and more say so with decisions.

**Adjournment**

Jack Debnam made a motion to adjourn the meeting and Rick Bennett seconded at 6:54 p.m.

Respectfully Submitted,



Administrative Assistant- Planning



Planning Council Chair, Scott Baker