

# JACKSON COUNTY HISTORIC PRESERVATION COMMISSION

## MINUTES

<b>Date:</b> June 19, 2018								
<b>Time Begin:</b> 5:30 pm								
<b>Time End:</b> 6:05pm								
<b>Location:</b> Conference Room at Jackson County Public Library								
Members	Present	Absent		Present	Absent		Present	Absent
Maudie Phillips		X	Jane Eastman	X		Carl Iobst		X
Susan Leveille	X		Joe Rhinehart		X	Beth Parris		X
Connie Haire	X		Luther Jones		X			
Bill Crawford		X	Pam Meister	X				

**Others Present:**

Caroline Edmonds, Planner 1  
Emily Soper, Planning Intern

**Call to Order and Quorum Check**

Chairman Susan Leveille called the meeting to order at 5:30 p.m and a quorum was not present.

**Public Comment**

There were no public comments.

**Approval of the Agenda**

The agenda was not approved as a quorum was not present.

**Approval of Minutes**

The minutes were not approved as a quorum was not present.

**New Business: Walter Moore House**

The Commission members discussed the Moore family history and their impact on the Cullowhee Normal School that later developed into Western Carolina University. There was also discussion of the history and architecture of the Moore house in Webster that is on the National Register of Historic Places.

**Old Business: HPC Interview Project**

The Commission members briefly discussed the need for a consent form that interviewees can read and sign before being interviewed. There was discussion of the need for a clause in the consent form that states that the interview will not be used for commercial purposes, personal or monetary gain of any kind and that the interviewee can withdraw their interview from the collection at any time.

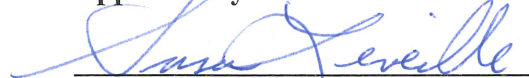
**Adjournment:**

With no further business, the meeting adjourned at 6:05 p.m.

**Respectfully Submitted by:**

  
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Administrative Assistant

**Approved by:**

  
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Susan Leveille, Chair